

## Application for Membership

The Benevolent Fund of the Institution of Civil Engineers  
Registered Charity in England and Wales No. 1126595  
Registered Charitable Company No. 6708655



### Step 1

#### Your details

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Mr/Mrs/Miss/Ms/other (please state)

Surname .....

Forename (s) .....

Address .....

Postcode .....

Tel No .....

Email .....

(Please see Electronic Communications section overleaf)

ICE Membership No .....

5 Mill Hill Close  
Haywards Heath  
West Sussex RH16 1NY  
**T** +44 (0) 1444 417 979  
**E** info@icebenfund.com  
www.icebenfund.com

### Step 2

#### Please tick boxes

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- I wish to apply to become a member of ICE Benevolent Fund
- I have read and agree to the terms of the Articles of Association (Arts)
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Specifically I agree to:

- Pay the annual subscription set in accordance with Article 6.1.2 (b).  
The annual subscription is currently £10 but may vary in accordance with the provision of the Articles.
- Contribute £1 to the assets of the charity in the event that it is wound up whilst I am a member, or up to one year after I cease to be a member, in accordance with Clause 8 or the Articles.

Registered office:  
5 Mill Hill Close  
Haywards Heath  
West Sussex RH16 1NY  
Limited Company  
registered in England  
No. 6708655  
Charity registered in  
England & Wales  
No. 1126595

## Step 3

### **Electronic Communications** (Please tick boxes)

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I confirm that I have read the attached document, headed 'Electronic Communications', and, in the event that my application for membership is accepted, I understand that the ICE Benevolent Fund may wish to communicate with me by any means described in Article 14 of the Arts including electronic communication, which is subject to my consent or otherwise provided below.

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I confirm my agreement to ICE Benevolent Fund contacting me or sending or supplying documents and information relevant to my ICE Benevolent Fund membership in electronic form at the e-mail address provided on page 1 of this Application Form.

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I confirm my agreement to ICE Benevolent Fund sending or supplying documents and information relevant to my ICE Benevolent Fund membership via its website, [www.icebenfund.com](http://www.icebenfund.com)

If you do not tick either or both of the latter two boxes above, you will be deemed to have withheld your consent from that option.

Signed..... Date.....

## Electronic Communications

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The Institution of Civil Engineers (ICE) Benevolent Fund's Articles of Association enable the ICE Benevolent Fund to communicate to its members by electronic means any documentation and information that comes within the scope of the Companies Act 2006. This means that ICE Benevolent Fund will be able to send communications to its members by various means, including e-mail or by posting relevant documentation on its website. Full details of these means of communication are included at Article 14 of ICE Benevolent Fund's Articles of Association. The documentation and information will include, by way of example, AGM notices, proxy forms etc.

It will be of great help to ICE Benevolent Fund to effect communications in this manner, as it will reduce the administrative workload involved in sending out hard copy documents and will enable us to focus the saved costs on our primary objectives. However, before ICE Benevolent Fund may contact members by electronic means, The Companies Act 2006 obliges us to seek each member's individual consent to:

- i. Being contacted by e-mail; and
- ii. Being notified of any documentation and information posted on its website.

For this reason, we are asking those seeking to become members of ICE Benevolent Fund for authorisation to our contacting you by electronic means. We propose to use e-mail and website communication indefinitely and wherever possible, in relation to documentation to be provided under the Companies Act 2006 and any other communication that ICE Benevolent Fund may wish to provide to its members.

Please indicate your consent or refusal to the above proposal on the application form for membership. If you do consent, please also provide details of your current e-mail address where indicated.

Please note that if we do not receive your consent or any explicit withholding of your consent on your application form, within 28 days of our request being sent to you, we will deem you to have rejected being contact by email, but you will be deemed to have agreed to accept notices on ICE Benevolent Fund's website. In such circumstances, we will send you notice of any documentation appearing on our website by post. You will remain entitled to withdraw your deemed consent at any time by writing to us and notifying us of the fact.

In the event that you wish to withhold your consent to electronic communications, we will continue to provide you with all correspondence and documentation by hard copy.

If you do consent to our communicating with you by electronic means, you remain entitled to request a hard copy of any relevant documentation at any time.

Please note that there may be particular circumstances in which ICE Benevolent Fund needs to send documents or information to you in hard copy rather than by e-mail, website or social media, in which case ICE Benevolent Fund reserves the right to do so.