Cookie Policy



When you visit any website, it may store or retrieve information on your browser, mostly in the form of cookies. This information might be about you, your preferences or your device and is mostly used to make the site work as you expect it to. We also use cookies to:

- Capture login information and sessions for security reasons
- Produce more accurate results when you use the site search
- Track user behaviour so we can improve the site and your experience of using it

We respect your right to privacy and so we offer you the opportunity to choose not to allow some types of cookies. When you first visit our site and each time you visit on a different browser, you are asked to select your cookies. In addition, you can change this at any time by accessing the privacy preference centre on the footer of our homepage.

What are cookies?

Cookies are small text files placed on your computer or in your browser. They help you use and get around websites faster. They also help the site to remember certain things, like your login details or information you provide during an on-line application.

Can we access your computer?

No! Our cookies cannot look at your computer or read any personal information on your computer or mobile device.

What happens if I turn cookies off?

If you turn cookies off, you won't get the best out of our website. We use cookies to improve how you get around and use the site, as well as carry out actions, like searching for events or news. Cookies also allow you to log on to our online applications.

Do you use any third-party cookies?

The only third-party cookies we use are those required for Google Analytics (which allows us to track the site's performance by seeing visitor numbers for example) and other tools that allow us study and improve visitor behaviour and interaction. This data is totally anonymous, and we cannot identify our visitors or tell anything about them. It allows us to:

See how many visits we get



- See how long users spend on our site and pages
- Tell whether users are downloading documents or completing actions such as starting application processes
- Find out if the content we provide is being used
- If we start using any other third-party cookies, we'll let you know in this statement.

I want to find out more about cookies

If you want to learn more about cookies in general, and the laws surrounding their use, then Wikipedia is a good place to start, which has a detailed description of what cookies are and how they're used. To find out more about the law surrounding cookies, Out-Law.com provides a comprehensive description of the rules about their use, from both a UK and EU law perspective.

Summary of terms:

- Browser: Used to locate and display Web pages via a software application. The most popular ones are Netscape Navigator and Microsoft Internet Explorer.
- Cookie: Message given to a web browser by a web server. The message is then
 stored by the browser in a text file called cookie.txt. Each time the browser requests
 a page from the server, this message is sent back. A cookie's main objective is to
 identify users and personalise their visit by customising web pages for them for
 example by welcoming them by name next time they visit the same site. A site using
 cookies will usually invite you to provide personal information such as your name,
 email address and interests.
- IP (Internet Protocol): All networks connected to the internet speak IP, the technical standard which allows data to be transmitted between two devices.
- TCP/IP (Transmission Control Protocol/Internet Protocol) is responsible for making sure messages get from one host to another and that the messages are understood.
- IP address: If you are connected to the Internet, you have one, for example it may look something like this 198.184.98.9
- Web Server: Delivers (serves up) web pages to your computer



Data Privacy Manager

The Data Privacy Manager can be contacted as follows:

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