



## **Charity Gift Aid Declaration Form**

### **Boost your donation by 25p of Gift Aid for every £1 you donate**

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

### **In order to Gift Aid your donation you must tick the box below:**

- I want to Gift Aid my donation(s) I have made today and any donations I make in the future or have made in the past 4 years to the Institution of Civil Engineers (ICE) and / or the ICE Benevolent Fund (as applicable).

I am a UK taxpayer and understand that if I pay less Income Tax and / or Capital Gains Tax than the amount of Gift Aid claimed on all of my donations in that tax year, it is my responsibility to pay any difference.

Please inform us if you want to cancel this declaration, change your name or home address or no longer pay sufficient tax on your income.

Title \_\_\_\_\_ First name \_\_\_\_\_

Surname \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_ Date \_\_\_\_\_

Membership number \_\_\_\_\_

### **Please notify the charity if you:**

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.